



# Volunteer Application



Date \_\_\_\_\_

## Section A – Personal Information

Last Name: \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Age \_\_\_\_\_ Date of Birth \_\_\_\_\_

### Education:

Highest grade completed: 1<sup>st</sup> -12<sup>th</sup> \_\_\_\_\_ College: 1 2 3 4 Degree: \_\_\_\_\_

Masters or Doctorate in \_\_\_\_\_ Licensure/Certification: \_\_\_\_\_

### Employment:

Are you currently employed? ( ) yes ( ) no

Employer \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### Health:

Do you have any health limitations: ( ) yes ( ) no If yes, please list \_\_\_\_\_  
\_\_\_\_\_

### Legal History:

Do you have any past or present legal charges? ( ) yes ( ) no If yes, give details: \_\_\_\_\_  
\_\_\_\_\_

Have you ever been convicted of a crime of a sexual nature? ( ) yes ( ) no If yes, give details: \_\_\_\_\_  
\_\_\_\_\_

### Christian Experience:

Church you are currently attending: \_\_\_\_\_ Are you a born-again Christian? Y or N

Pastor's Name: \_\_\_\_\_ Church Phone Number: \_\_\_\_\_

How long have you attended? \_\_\_\_\_ How often do you attend? \_\_\_\_\_

Please share how you came to know Christ and how God is working in your life. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Additional Information:

Have you ever been accused of abuse or neglect of children? ( ) yes ( ) no If yes, when? \_\_\_\_\_  
\_\_\_\_\_



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Have you ever or do you currently have an open case with the Department of Human Resources? ( ) yes ( ) no  
If yes, please provide details: \_\_\_\_\_

Have you ever been a resident of Jessie's Place? ( ) yes ( ) no If yes, when? \_\_\_\_\_  
Do you know anyone who is currently residing at Jessie's Place? ( ) yes ( ) no  
If yes, who? \_\_\_\_\_

## Section B—Volunteer Services

When will you be available to begin your volunteer work? \_\_\_\_\_

How long do you foresee volunteering? (i.e. One time? Three months? One year?) \_\_\_\_\_

Would you be willing to commit to volunteer on an ongoing basis? ( ) yes ( ) no

If yes, please explain: \_\_\_\_\_

Are you willing to volunteer in an area of expertise? ( ) yes ( ) no

If so, what area? (i.e. decorating, cosmetology, attorney services, cake decorating, foreign language, maintenance, etc.) \_\_\_\_\_

Please rank the volunteer areas in the order of your interest from 1 to 7:

\_\_\_ Women's Bible Study

\_\_\_ Children's Bible Study

\_\_\_ Tutoring

\_\_\_ Life Skills

\_\_\_ Donations and Resources

\_\_\_ Childcare

\_\_\_ Party Pals, Special Events



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## Section C – Scheduling of Services

Volunteer Registration Process Requirements: The following items must be completed:

1. Complete Application.
2. Sign Volunteer Covenant.
3. Complete Confidentiality form.
4. Complete Scheduling Volunteers form.
5. Sign Statement of Faith.
6. Sign Media Release Waiver.
7. Submit signed background check consent form and \$15 fee (cash, check or money order made payable to Jessie's Place).
8. Sign Volunteer Packet Verification form.
9. Attend Volunteer Orientation.
10. Complete Spiritual Gifts Inventory and DISCovering Your Personality Inventory (*Presented and completed at Orientation*).
11. Schedule service hours.

Please list any available times during the week you can serve. Also include how often you would like to serve at Jessie's Place.

How many days per week? \_\_\_\_\_ How many hours per week? \_\_\_\_\_

I am available for: 1 hours shifts \_\_\_ 2 hour shifts \_\_\_ 3 hour shifts \_\_\_ 4+ hour shifts \_\_\_

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>Time Range Availability</b> →							

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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## Volunteer Covenant

As a volunteer at Jessie's Place, we hope that your service will not only be beneficial for the ladies and children of Jessie's Place, but also for you. Jessie's Place strives to maintain:

- ◆ A pleasant and safe working environment.
- ◆ Orientation and training in your service area.
- ◆ Ongoing contact via email and phone calls.

To maintain a healthy environment at Jessie's Place, we ask that you agree to the following:

- ◆ Attend orientation/training and follow service area job description.
- ◆ Represent yourself in an open, friendly and professional manner to staff and visitors at all times.
- ◆ Be prompt and reliable in reporting for scheduled service and sign in/out with each shift.
- ◆ Dress comfortably, yet modestly: no spaghetti straps, tube tops, halter tops, short shorts or skirts (must be at least mid-thigh), no shear or skin tight clothing.
- ◆ Notify staff at least 24 hours in advance for canceling service time.
- ◆ Limit cell phone use.
- ◆ Remain drug and alcohol free when volunteering.
- ◆ Maintain control of emotions when interacting with clients, staff, or other volunteers and do nothing that could be misconstrued as verbal, physical or sexual misconduct.
- ◆ Support the Jessie's Place program by maintaining appropriate boundaries with clients and staff members.
- ◆ Accept Jessie's Places' right to counsel, or if necessary, dismissal from the program due to issues related to service including but not limited to attendance, performance of duties, or violation to this agreement.

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I have read, understand and agree to all parts of this covenant.

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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## Confidentiality Form

We are so pleased that you have chosen to share your talents and gifts with the women of Jessie's Place. Each woman and child is truly a benefactor of your generosity. Many of our clients at Jessie's Place are dealing with many stressful situations. Due to their experiences they are sometimes unwilling to trust others – even those who, like you, want to help. You should be aware that during your service at Jessie's Place, you are likely to hear information that is highly confidential as well as learn the confidential whereabouts of a client/family. Not only for the safety of our women and children, but as a partner in our program, we implore you to honor our confidentiality code.

I, \_\_\_\_\_, understand that any information I receive while volunteering at Jessie's Place is completely confidential and I agree not to discuss this with anyone. I will not disclose names, ages, and descriptions of any clients I interact with to protect their own safety. I will also refrain from discussing any information shared with me by residents or staff of Jessie's Place with anyone. If I have any questions or concerns, I will discuss them only with the program director.

Volunteer Signature \_\_\_\_\_ Date \_\_\_\_\_

Staff Signature \_\_\_\_\_ Date \_\_\_\_\_



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## Statement of Faith

At Jessie's Place of Jimmie Hale Mission, the following is our statement of faith.

1. We believe the Scriptures of the Old and New Testament to be the Word of God, the only infallible rule of faith and practice.
2. We believe in God, eternally, existing in three persons: Father, Son, and Holy Spirit.
3. We believe that Jesus Christ is the only begotten Son of God, conceived by the Holy Spirit, Born of the Virgin Mary, and is true God and true man.
4. We believe that man was created in the image of God; that he sinned and thereby incurred not only physical death but also spiritual death, which is separation from God; and that all human beings are born with a sinful nature, and, in the case of those who reach moral responsibility, become sinners in thought, word and deed.
5. We believe that the Lord Jesus Christ died for our sins, according to the scriptures, as a representative, substitutionary and complete sacrifice; and that all who believe in Him are justified on the grounds of His shed blood.
6. We believe in the physical resurrection of the crucified body of our Lord, in His ascension into Heaven, and His present life there for us as High Priest and advocate providing a sufficiency for body, soul, and spirit for the believer.
7. We believe in the personal, visible and second coming of our Lord Jesus Christ, at a time unknown to us, but for which we are watching.
8. We believe that all who receive by faith the Lord Jesus Christ and are born of the Holy Spirit thereby become children of God, and there is no other way to salvation.
9. We believe that the believer should be a vessel sanctified for the Master's use.
10. We believe in the great commission which our Lord has given to His church to evangelize the world, and that this evangelization is the great mission of the church. Furthermore, we believe that it is our Christian duty to witness by word and deed to these truths.
11. We believe in the bodily resurrection of the just and the unjust, the everlasting conscious punishment of the lost, and the everlasting blessedness of the saved.

Signature: \_\_\_\_\_

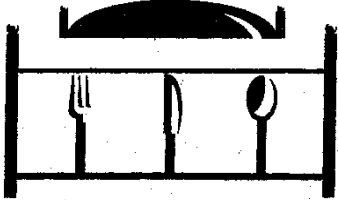
Date: \_\_\_\_\_

Witness: \_\_\_\_\_

Date: \_\_\_\_\_



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## THE JIMMIE HALE MISSION

### Consent for Information to be used in Media Coverage Related to Jimmie Hale Mission

I, \_\_\_\_\_, am aware that I am being asked to conduct an interview representing the Jimmie Hale Mission. I further acknowledge that I am doing this interview of my own free will as a courtesy to the Jimmie Hale Mission. I hereby give permission for Jimmie Hale Mission to use information, photographs, video, etc. gained from the interview in public announcements in the form of radio, television, publications and all other public relations events.

I, \_\_\_\_\_, hereby agree and consent to the use of photographs of myself and/or my children taken during my stay at the Jimmie Hale Mission to be used for advertising and publicity purposes.

I, \_\_\_\_\_, shall indemnify and hold the Jimmie Hale Mission and all of its employees harmless from and against all losses and all claims, demands, payments, suits, actions, recoveries and judgments including attorney's fee of every nature and description, brought, recovered or arising out of any act or omission of the client, or arising out of the use or the possession of the above items.

Print Name _____	Children's Names 1. _____
	2. _____ 3. _____
	4. _____ 5. _____
Signature _____	Date _____
Witness _____	Date _____

